



Dear Summer On Stage Parent/Caregiver:

We are very pleased to welcome your child to the Garde Art Center's 2024 Summer On Stage program. Whether your child is signed up for one, two, or three sessions, we look forward to engaging them in all aspects of production during full weeks of theatre activities.

The Garde is proud, once again, to partner with the Missoula Children's Theatre (MCT). MCT has been touring for nearly 50 years, visiting all 50 states and 17 countries. Their mission is the development of life skills in children through participation in the performing arts. Creativity, social skills, goal achievement, communication skills and self-esteem are all characteristics that are attained through the participation in this unique and educational project. Each of their shows is an original adaptation of children's stories and fairytales—a twist on the classic stories that we all know and love.

In addition to the MCT productions, students will learn about many facets of theatre, giving them skills in presentation, confidence, self-expression, and technical elements such as stage make-up, sound, and lighting.

On Monday of each session week, the directors will audition and cast the roles for the show. Rehearsals take place throughout the week. There are two final performances for each show week on Friday night and Saturday morning. For those students looking to be involved, but not as an onstage performer, a few select students in the older age group will be given a unique opportunity to enroll in the program as Assistant Directors.

Enclosed you will find an Information/Fact Sheet for the session(s) in which your child is enrolled. There is also a Registration Checklist. Please review the checklist carefully. Completed and returned all needed items to the Garde in order finalize your registration and secure your child's spot in Summer On Stage. Finally, a ticket order form is included. Please email (boxoffice@gardearts.org) or drop off the order form to the Garde Box Office if you would like to obtain tickets to any of the shows. You can also call the Box Office at (860)444-7373 x1, to order tickets. If you would like to send your participant special congratulations, you can purchase a program advertisement with a short message on the order form as well.

If you have questions or concerns, please feel free to contact us.

Welcome to Summer On Stage 2024! See you at the show!

Sincerely,

Bryan & Karyn Dawidowicz

SUMMER ON STAGE 2024

At the Garde Arts Center

INFORMATION/FACT SHEET



Attendance (Mandatory for all in order to perform in the final show)

* WEEK ONE: **Sleeping Beauty** with Missoula Children's Theatre
Rehearsals & Classes: **Monday, July 15 - Friday, July 19 • 9:00-3:30 PM**
Performances: **Friday, July 19 • 7:00 PM & Saturday, July 20 • 11:00 AM**

* WEEK TWO: **The Wizard of Oz** with Missoula Children's Theatre
Rehearsals & Classes: **Monday, July 22 - Friday, July 26 • 9:00-3:30 PM**
Performances: **Friday, July 26 • 7:00 PM & Saturday, July 27 • 11:00 AM**

* WEEK THREE: **The Pied Piper** with Missoula Children's Theatre
Rehearsals & Classes: **Monday, July 29 - Friday, August 2 • 9:00-3:30 PM**
Performances: **Friday, August 2 • 7:00 PM & Saturday, August 3 • 11:00 AM**

Arrival & Departure

On Monday through Friday your child will be working with us from **9:00am until 3:30pm** each day. The doors to the Garde will not open **until 8:45** each morning. Once students are in the building and as soon as they check in and get their name tag each day, we will take responsibility of them. At the end of each day, students between the ages of 6 and 11 should be picked up and signed out after they have returned their name tag. 12 to 16 year old students will be allowed to leave the Garde on their own at 3:30, if the Dismissal Waiver is returned.

Friday Afternoon

On each Friday students will be dismissed as normal at 3:30pm and they will be required to be back at the Garde between 5:15 and 5:30pm to get ready for their 7:00pm performance. **The Garde/Summer on Stage Staff will not be responsible for your child from 3:30-5:15pm.** Each child needs to leave the building as the staff will not be working. We suggest that local students go home for dinner and students that perhaps live a little further away enjoy dinner with their family in one of New London's great restaurants.

Lunches

Students need to bring a bag lunch daily. Refrigeration is not available. Dropping off food during the day is discouraged. Due to the risks of food allergens, trading of lunch items is strictly prohibited. Students are required to wash their hands before and after meal times. All students will be submitting medical forms so we will be aware of any allergies.

Clothing

During the week, children should dress in loose, comfortable clothing. Students should not wear open-toed shoes (e.g. flip flops, sandals) and preferably no dresses/skirts. For performances, costumes are provided by MCT. Actors may be asked to provide basic clothing.

Special Needs

Please be sure to let the Program Coordinator know of any special needs or medications your child may have. The Garde needs to be made aware, in writing, of any medications your child will need to take during the sessions. Supervisors and other staff members cannot administer medications of any kind, the only exception being an epi-pen.

Auditions

On the first day, directors will be auditioning students for roles in the show. SMILING and PROJECTING their voice is all a student needs to be prepared!

Cell Phones

No cell phones or phone calls are allowed during rehearsals or classes. Students with cell phones will be asked to turn them off and leave them on the monitored Cell Phone Table. Messages may be checked during lunch. Violation of this policy will result in a cell phone being confiscated. Parents can easily reach their children, in case of emergency, by contacting the Garde Box Office at (860)444-7373 x1

Visits

We ask parents and friends not to visit classes or rehearsals during the week, or backstage on performance days.

Lost & Found

Any items lost and found will be turned into the program supervisors. Please check with them if anything is misplaced. To avoid loss, please leave anything of value at home.

Performance tickets

Tickets for the Friday and Saturday performances are available at \$10 each. Call the Garde Box Office at (860)444-7373 x1 or stop by any day when you pick up your student.

Videotaping and Photography

You may tape the show from a stationary location during the performances using available light. Aisles and sight-lines may not be blocked. Please consult House Management on the day of performance for more information. Please be sure to cover any lights emitted from your camera. Following all performances there will be a photo session with the actors in costume. At this time ONLY, you may use flash photography. The use of flash photography during performances will result in cameras being confiscated. This is for the safety of the performers.

Behavioral Expectations

Please review the following guidelines with your child prior to the start of their session.

- **Respect the space** – The Garde is a historic landmark dating back to the mid-1920s. We ask that each student assist us in maintaining our beautiful facility. Students will be expected to pick up after themselves at all times and leave each area as they found it. There is no running or gum chewing in the Garde, and students should not touch the artwork. We also need to sit properly in our seats.
- **Respect each other** – No pushing, shoving, or bullying will be tolerated. Treat other the way you want to be treated, remember that we are a team. Please stay out of other people's property. If you encounter a problem with anyone, please bring it to the attention of an instructor or supervisor immediately. Listen to all instructors and counselors and do what they ask you to do.
- **Respect yourself** – Don't put yourself down. We need to respect our bodies (be smart, be safe). If you get hurt in any way please tell a staff member immediately. Take a chance and try new things. Most importantly...HAVE FUN!

THE GARDE RESERVES THE RIGHT TO DISMISS ANY CHILD WHO EXHIBITS BEHAVIORAL PROBLEMS, OR IS UNRESPONSIVE TO STAFF DIRECTION. THERE ARE NO REFUNDS FOR VOLUNTARY OR INVOLUNTARY WITHDRAWAL FROM THE PROGRAM.



REGISTRATION CHECKLIST

Please Note – *Your registration will not be finalized and your child's place will not be secured, until all applicable items are completed.*

❖ **Complete**

- ◇ Registration Form
- ◇ Medical Form
- ◇ Medication Authorization (if applicable)
- ◇ Individual Plan of Care (if applicable)

❖ **Submit your forms**

- ◇ Email to: SummerOnStage@gardearts.org
- ◇ Drop off at the Garde Box Office: Tues-Fri 10am-5pm
- ◇ Mail to:

Garde Arts Center: Box Office
325 State Street
New London, CT 06320

**If you have any questions or concerns, please
call the Garde Box Office at
(860)444-7373 x1**

Name: _____
 Address: _____
 City: _____ ST: _____ Zip: _____
 Phone: _____
 Email: _____



With Missoula Children's Theatre

TICKETS \$10 each

Please indicate # of tickets next to the performance time of the show you would like to attend.

Sleeping Beauty

_____ Fri, July 19 • 7:00pm _____ Sat, July 20 • 11:00am X \$10 = \$ _____

The Wizard of Oz

_____ Fri, July 26 • 7:00pm _____ Sat, July 27 • 11:00am X \$10 = \$ _____

The Pied Piper

_____ Fri, Aug 2 • 7:00pm _____ Sat, Aug 3 • 11:00am X \$10 = \$ _____

Tickets for Summer On Stage Performances are General Admission.

Children 3 yrs old and younger attending the performance are free and do not require a ticket.

PROGRAM ADS \$25 per ad

We are offering space in the show programs to parents and family members. This is the perfect way to send a special message to participants and let them know how proud you are of them! \$25 for 3 lines*

_____ *Sleeping Beauty* _____ *The Wizard of Oz* _____ *The Pied Piper* x\$25 = \$ _____

* Program Ad Text:

Please select your payment method:

Cash Check Visa MasterCard Amex Discover

Credit Card#: _____ Exp Date: _____

Signature: _____ Sec Code: _____

Payment must be submitted at the time the ticket order and/ or program ad are submitted.